



UNIVERSITY OF LEEDS

CANDIDATE BRIEF

Upper Duddon Landscape Recovery Project Manager, School of Earth and Environment, Faculty of Environment



Salary: Grade 7 (£41,064 – £48,822 p.a. depending on experience)

Reporting to: Dominick Spracklen

Reference: ENVEE1848

Location: Please note this post is based in Duddon Valley, Cumbria

Fixed Term for 12 months to complete specific time limited work.

1FTE, 37.5 Hours per week

We are open to discussing flexible working arrangements.

Upper Duddon Landscape Recovery Project Manager

School of Earth and Environment, Faculty of Environment

Overview of the Role

Do you want to manage an ambitious landscape-scale project to restore habitats and species? Are you capable of leading and managing a large, multi-partner project?

The Upper Duddon Landscape Recovery project is an ambitious, multi-partner project restoring habitats and nature to the Upper Duddon valley in the Lake District National Park. The project which is funded through Defra's Landscape Recovery scheme, brings together farmers, the local community and environmental organisations to deliver large-scale restoration of habitats across a farmed and forested upland landscape in Cumbria. The project include the National Trust, Forestry England, South Cumbria Rivers Trust, the University of Cumbria and Natural England.

You will manage the Upper Duddon Landscape Recovery Project to deliver ambitious nature recovery and community engagement. You be responsible for leading and managing a team of staff and delivering a complex, multi-partner project. A crucial part of your role will be leading the planning, coordination, and implementation of activities that restore and enhance biodiversity, support sustainable land management, and engage stakeholders across the project area.

The successful candidate will work closely with landowners, farmers, community groups, statutory agencies, and delivery partners to ensure the project achieves its environmental and social outcomes while meeting Defra's reporting and compliance requirements. You will be a highly organised individual with project management experience. You will have experience of practical conservation and ecological restoration projects and of managing staff and volunteers in remote and sometimes challenging conditions.

This is a full time position, based in the Duddon Valley in Cumbria.

What does the role entail?



As Project Manager, your main duties will include:

- Lead the management of the Upper Duddon Landscape Recovery Project;
- Develop and implement detailed project plans, risk registers and a bespoke project management framework;
- Ensure compliance with Defra's funding conditions, reporting requirements and monitoring frameworks;
- Lead a team of staff to deliver a complex, multi-partner project including line management of staff as appropriate;
- Work with other project staff and partners to deliver habitat restoration, land management, public engagement and access;
- Manage the overall project budget; work with staff in the PostAward team to issue contracts, authorise payment of invoices and prepare claims and reports;
- Commission and manage contractors, consultants, and delivery partners; Ensure all procurement and financial processes comply with funder and organisational requirements;
- Help build and strengthen relationships with project partners and a range of stakeholders including landowners, farmers and local communities;
- Represent the project at local, regional, and national meetings as required.
- Produce timely reports and attend Project board meetings.

These duties provide a framework for the role and should not be regarded as a definitive list. Other reasonable duties may be required consistent with the grade of the post.

What will you bring to the role?

As a Project Manager, you will have:

- Proven experience of managing and delivering complex multi-stakeholder projects in the environmental or land management sector;
- Strong project management skills, including planning, budgeting, risk management, and reporting.
- Excellent communication skills and ability to work in partnership with a range of stakeholders;
- Understanding of ecological restoration in the UK;
- Experience of managing consultants and contractors;
- Experience of working with farmers and other land managers in an upland landscape;



- Familiarity with DEFRA funding programmes, particularly Landscape Recovery, Environmental Land Management Schemes (ELMS);
- Experience communicating project outcomes to a wide variety of audiences;
- Good communication skills and be capable of dealing with volunteers, and working with a range of different organisations;
- The ability to work on own initiative to organise, prioritise and plan work independently and effectively to meet tight deadlines;
- A full UK driving licence and access to a vehicle;
- Ability and willingness to work in the Duddon Valley, Cumbria.

You may also have:

- Experience developing and writing funding applications;
- An Outdoor First Aid qualification;
- Experience with use of GPS and GIS mapping systems;
- Experience writing project reports.

How to apply

You can apply for this role online; more guidance can be found on our [How to Apply](#) information page. Applications should be submitted by **23.59** (UK time) on the advertised closing date.

Contact information

To explore the post further or for any queries you may have, please contact:

[Dominick Spracklen](#), Professor

Tel: +44 (0) 113 343 7488

Email: D.V.Spracklen@leeds.ac.uk

Additional information

Find out more about the [School of Earth and Environment](#)

Find out more about the [Faculty of Environment](#)



Find out more about our [Research and associated facilities](#).

Find out more about [equality](#) in the Faculty.

Our University

As an international research-intensive university, we welcome students and staff from all walks of life and from across the world. We foster an inclusive environment where all can flourish and prosper, and we are proud of our strong commitment to student education. Within the Faculty of Environment we are dedicated to diversifying our community and we welcome the unique contributions that individuals can bring, and particularly encourage applications from, but not limited to Black, Asian and ethnically diverse people; people who identify as LGBT+; and people with disabilities. Candidates will always be selected based on merit and ability.

The Faculty of Environment has received a prestigious Athena SWAN silver award from [Advance HE](#), the national body that promotes equality in the higher education sector. This award represents the combined efforts of all schools in the Faculty and shows the positive actions we have taken to ensure that our policies, processes and ethos all promote an equal and inclusive environment for work and study.

Working at Leeds

We are a campus based community and regular interaction with campus is an expectation of all roles in line with academic and service needs and the requirements of the role. We are also open to discussing flexible working arrangements. To find out more about the benefits of working at the University and what it is like to live and work in the Leeds area visit our [Working at Leeds](#) information page.

Candidates with disabilities

Information for disabled candidates, impairments or health conditions, including requesting alternative formats, can be found under the 'Accessibility' heading on our [How to Apply](#) information page or by getting in touch by [emailing HR via hr@leeds.ac.uk](mailto:hr@leeds.ac.uk).



Criminal record information

Rehabilitation of Offenders Act 1974

A criminal record check is not required for this position, however, all applicants will be required to declare if they have any 'unspent' criminal offences, including those pending.

Any offer of appointment will be in accordance with our Criminal Records policy. You can find out more about required checks and declarations in our [Criminal Records](#) information page.

